



प्रधान महालेखाकार (लेखा एवं हकदारी), झारखण्ड का कार्यालय
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), JHARKHAND

WM-II/2018-19/-149

Dated- 5.2.19

To,
The Director,
Department of IT & E- Governance,
Govt of Jharkhand,
Project Building,
Dhurwa,
Ranchi-834004.

Subject:- Providing minutes of WAMIS meeting held on 29.10.2018.

Sir,

On the subject cited above, please find enclosed ANNEXURE-A & B, regarding the minutes of WAMIS meeting held on 29.10.2018, at O/o the Pr. Accountant General (A&E), Jharkhand, Ranchi. It is requested that the C-DAC authorities may be directed accordingly to make the necessary changes in the WAMIS software.

It is also requested to make the necessary provision, as elucidated at Point no. 21 of Annexure-B, in consultation with KUBER/ NIC, for uploading the required fields in WAMIS.

Encl: as above

Yours faithfully,

Sr. Accounts Officer

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20.2.19

S. S. Rajiv
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ANNEXURE-A
(Minutes of WAMIS meeting held on 29.10.2018 in the Conference Hall of A.G.(A&E) Jharkhand, Ranchi)

Sl No.	Subject	Description	Remarks
1.	Implementation of issues raised during earlier meetings.	Status of all the issues raised during earlier meetings held on 15.12.2017, 18.01.2018 and 17.04.2018 has been detailed in Annexure B attached herewith.	Annexure-B is attached separately.
2.	Work Awarding details should be made available at DAO login before finalizing the same by EE login.	Work awarding details should be made available to DAO login before finalization by EE login. Once it is checked and forwarded by DAO, it should be finalized by EE. As such, provision should be made in WAMIS accordingly.	Noted for further discussion.
3.	Deviation statement calculating wrong percentage.	Deviation statement generated through WAMIS shows wrong percentage deviation. In case of negative deviation it shows correct percentage [Deviated Qty. /BOQ Qty.*100]. But in case of positive deviation, it calculates the wrong percentage [Deviated Qty. / (BOQ+ Deviated Qty.)*100] due to adoption of incorrect formula. Positive as well negative deviation percentage should be calculated on the basis of original BOQ quantity. Provision should be made accordingly.	C-DAC representative assured that the necessary correction would be made in WAMIS in this regard.
4.	Accounting of Miscellaneous public work Advance.	In some cases, fund is transferred to another department/body/division for the execution of work viz. payment related to land acquisition for a project, Installation of Electrical Transferors etc. These offices don't submit their Accounts to A.G. As per Codal provision, initially such expenditure is booked under MPWA-799 suspense and on the basis of utilization certificates (U.C.) & other supporting documents, adjustment in the actual expenditure head is made through transfer entry. This provision hasn't been taken care of properly in the WAMIS.	It was decided that for proper accounting of such type of payments, it should be booked as expenditure in final head and not in MPWA-799. As such, no correction is required in WAMIS.
5.	Disappearing Zero of cheque number in course of editing Voucher II.	Six digit cheque number is mandatory in the voucher II posting. Sometimes, it is required to edit/rectify voucher due to various reasons. It is noticed in course	C-DAC representative assured that necessary provision would be made in WAMIS application in this regard.

		of editing/rectification of voucher that if Zero is available at 1 st place of a cheque number, it disappears. We have to fill up cheque number again before saving this voucher. This matter may be looked into.	
6.	Finalisation of Bill Payment for KUBER and UCAN.	Whenever a bill is finalized by JE, AE, EE, DAO in their respective login id's, system shows message of finalizing of voucher at each level, however in the last stage of finalization of bill to KUBER tab, nothing as such message is reflected by the system. This creates confusion whether the bill has been successfully finalized or not. Matter needs attention.	C-DAC representative assured that proper message would be displayed after finalization of bill to KUBER from Executive Engineer login.
7.	Auditor's nomenclature should be named as clerk.	Nomenclature of Auditor should be changed as Clerk.	C-DAC representative assured that nomenclature of Auditor would be changed as Clerk.
8.	Bill editing option should be enabled in Clerk's id.	As per flow chart, bill editing option should be enabled in the Clerk's id also.	C-DAC representative assured that bill editing option in measured quantity only would be enabled in Clerk login.
9.	Limiting payment option in the First and Final bill.	Sometimes, it becomes unavoidable to finalise the first & final bill withholding some amount under 5(b) with due consent of contractor. Hence, limiting payment option should be made in the First and Final bill also.	It was agreed to create 'LIMITED TO' column just below the total field in such cases. The amount in this column will be the same as per the value of work done in current bill, if the amount is not limited. In case the amount of the bill is limited, provision for editing in this column should be done with remarks facility.
10.	Check-list report section to be developed in WAMIS.	There should be provision for exporting report of check-list of a work in WAMIS.	C-DAC representative assured that 'CHECK LIST REPORT' section would be provided in WAMIS.
11.	None of above option required to be incorporated in the check list.	Present check-list doesn't contain all possible checking criteria for the finalization of a bill. In addition to existing provisions, there may be added 'None of Above' option in the check list.	It was agreed that 'NONE OF THE ABOVE' as well as 'NOT REQUIRED' options should be provided in check list section by C-DAC. The C-DAC representative assured to make the above provision in WAMIS.
12.	Monthly Accounts & all related Forms/Schedules should be made available under single tab at a single click.	After submission of monthly accounts by the Executive Engineer, We have to go to many tabs one by one to download Monthly Accounts and Schedules/forms which seem very tough and time taking job. If provision is made in WAMIS such that Monthly Accounts and all related Forms/Schedules are downloaded under single tab at a single click, it would be user friendly for us.	It was agreed that in addition to presently available options of downloading monthly accounts & all related forms/schedule, a separate option of viewing complete monthly accounts & all related forms/schedule would be made available with print option of selected schedule. The C-DAC representative assured to make the above provision in WAMIS.

13.	SMS and email facility to be developed in WAMIS.	It was discussed in the earlier meeting held on 18 th January, 2018 to develop SMS alert facility in WAMIS. It is again requested to provide SMS alert and E-mail facilities in WAMIS so that intimation regarding acceptance, rejection and objection in Accounts may be sent to Division concerned by SMS or email. Further, proper arrangement should be made at this office for the speedy revocation and disposal of objection of accounts.	C-DAC representative informed that presently SMS and E-mail facility is not possible. However, notification alert field will be provided through WAMIS mobile app.
14.	All types of transactions should be reflected in the finalization of vouchers section in Cashier's login.	At present, all transactions are entered by the Cashier who submits them to DAO login. In the upload/finalize voucher tab under Cashier Id, only voucher II transaction Amount is reflected whereas we have to go to remittances and receipt sections to verify whether any such transaction has happened or not. Hence, all transactions amount (both Receipt and Payment) should be reflected in the Voucher finalisation section so that verification may be done easily at a glance.	C-DAC representative assured that necessary field would be provided in WAMIS application in this regard.
15.	Security feature should be developed in WAMIS.	Integrity and confidentiality of data and Cyber security are very important in Information & Technology based operation. Hence, likewise KUBER and OMMS, security symbol of security 'HTTPS' should be enabled in the URL of WAMIS also.	It was agreed that session log-out time would be extended from 15 minutes to 30 minutes. Further, C-DAC representative informed that once the official website of Government of Jharkhand (www.jharkhand.gov.in) got the security certificate as HTTPS, it would be made available to WAMIS.jharkhand.gov.in URL easily. However, effort would be made to get HTTPS security certificate for present URL also. The matter may be looked into by the Department of IT, Govt. of Jharkhand. C-DAC may pursue the same.
16.	Show password option to be developed in WAMIS.	Show password option may be enabled in the WAMIS login.	C-DAC representative informed that this option couldn't be enabled due to security point of view.
17.	For cash receipts from other than mapped contractor, there is no other option to get the name of such contractor printed in cash book.	While making cash receipt entries if a contractor details is not mapped in WAMIS name of contractor is entered in receipt from field. But at no place of recovery details name of such contractor shown in WAMIS. As such provision should be made to get printed the name of contractor entered in field 'receipt from'.	C-DAC representative assured that provision would be made to get printed the names of contractors entered in field 'receipt from' under cash receipt tab. Further, it suggested to increase the space provided for entering narrations in Transfer Entry orders.
18.	Requirement of refreshing after each entry during	Refreshing in AMS is required after each voucher entry. While in WMS no requirement of refresh exists.	C-DAC representative informed that present system is user friendly. If auto refresh option is enabled, it

	voucher posting and preparation of monthly accounts should be removed.	Provision should be made in AMS application like WMS not to refresh at each entry.	will take long time in getting refresh. So, no further action is required in this regard
19.	Provision of GST in WAMIS.	Necessary provision in this respect should be made in WAMIS & KUBER.	The Standard Operating Procedure(SOP) for accounting of GST has been finalised by the State Government in consultation with Pr.AG office and also notified. Based on the SOP, necessary provision in WAMIS has already been made.
20.	Cancellation of old cheques.	Cancellation of old cheques which are still outstanding in Revised Form-51 as closing balance since long are not cancelled due to non-existence in WAMIS.	Necessary provisions may be made by C-DAC for entering old cheques in WAMIS, so that they may be cancelled.


 3/2/19
 Sr. AO/WM

ANNEXURE-B

(Follow up to the issues raised during earlier WAMIS meetings)

Sl. No.	Subject	Description	Remarks
1.	Slow working of WAMIS application during the peak days of account generation (Point No.2/18.01.2018).	Matter regarding slow working of WAMIS application during the peak days of account generation i.e. 1 st to 10 th of every month was discussed in earlier meeting.	Matter related to IT department. C-DAC officials informed that this may be resolved when the data is transferred to data centre of Govt. of Jharkhand by December 2018.
2.	Making provision for search option in Contractors' column in Payment Voucher II section (Point No.3/18.01.2018).	On searching a contractor name in the required box, two names of the same contractors crop up and in the box provided for contractor's name, the contractor just below in the dropdown list comes. Further There is need of Payee-id and PAN based search options too in Voucher II.	C-DAC representative agreed to incorporate Payee-id/PAN based filter option in Voucher II section as well as in HR payment section. The query may be modified accordingly. It was also agreed to rectify occurrence of errors in the existing system.
3	Sending back of Bill option for DAO in Bill payment (Point No.5/18.01.2018).	At present, DAO can't send back a bill in WAMIS application. Sometimes rectification is required in a bill which comes to DAO login from AE login. Specially, in case of Mobilisation advance, recovery can be initiated by JE login only and DAO has no option to rectify it. In spite of no recovery is made by the JE in a bill DAO has no option but to forward it to EE without making any recovery of Mobilisation Advance. Forwarding of bill by the DAO stipulates correctness of bill in all respect. Again, sometimes, it is required to convert <u>Final Bill into Running Accounts bill</u> due to various reasons. DAO can't do that once final bill is entered by a JE. Hence, sending back of Bill and edition in RA bill details options should be there in DAO login too, so that such mistake can't happen due to loopholes of WAMIS application.	Regarding checking of bills, It was agreed to maintain status quo according to flow chart. Regarding Lump-sum contract agreement, C-DAC representative agreed to make necessary provision in the WAMIS software.
4.	Complex provision of Mobilisation Advance in WAMIS (Point No.9/18.01.2018).	User friendly provision in this respect should be made. Recovery in this respect in 2(b) can be initiated by JE only if provision for payment of Mobilisation advance has been made by the	(i) To incorporate Bank Guarantee Number, Amount and Expiry date against each Mobilisation and Equipment Advance in WAMIS.


	<p>Executive Engineer while uploading contract awarding details. In case, any mistake occurs while entering contract awarding details, it is very difficult to correct provision of Mobilisation Advance afterwards. Provision for rectification later on in this regard should be available at least to EE login.</p> <p>The exact amount of Mobilisation Advance payable to Contractor can't be ascertained at the time of awarding of contract since its payment depends upon availability of allotment and arrangement of equal amount of BG by the Contractor. Many times, BG is also arranged by the Contractor on part basis. Hence, it is proposed to have option to sanction of Mobilisation Advance as per SBD terms of contract and filling up Mobilisation Advance in the work awarding details should be diluted.</p>	<p>(ii) The amount of Mobilisation Advance will be restricted to Maximum 10% of the agreement value. (iii) Provision for entering Mobilisation Advance in WAMIS Software may be made as and when such advance is sanctioned. C-DAC to take necessary action in this regard.</p>
<p>5. Provision of Mixed-BOQ model to be made (Point No.10/18.01.2018).</p>	<p>In some cases, tender for both Schedules and Non-scheduled items are invited in a single tender. In that case, Part A of scheduled items for which BOQ is prepared and bidders quote above or below percentage rate on whole BOQ amount, whereas in Part B of non-scheduled items, the same bidders have to quote rates for each item separately. Further, the work is awarded to a contractor after evaluating gross amount of Part A & Part B such that, part A happens above or below and part B as per quoted item rates. Resultantly, we need to add two different types of BOQs in a single work whereas WAMIS accepts only one BOQ for a work. Thus, there should be provision for uploading <u>mixed model-BOQ (Part A @ F2 percentage-rate agreement and Part B @ SBD item-rate agreement)</u> system in such Agreements.</p>	<p>As per the Rule 103 read with Rule 126 of the Jharkhand Public Works Department Code 2012, estimate for non-scheduled items needs to be prepared based on the DGS & D rates. In case, DGS & D rates are not available, the relevant Government of India SOR applicable to the concerned Zone may be adopted. The Rates of Non Scheduled item required for work, in case is not available on DGS&D rate nor in relevant Government of India SOR applicable to concerned Zone, the same shall be arrived at by inviting quotation from the market. The matter needs to be discussed with AG (Audit) and concerned Departments whether inviting tender with mixed BOQ (i.e. both percentage of rate for scheduled items and item rate for non-scheduled item) is permissible under existing rule or not.</p>

6.	Payment of Extra Item (point no. 11/18.01.2018)	As per existing provision made in WAMIS for payment of extra item, Only JE can enter it and neither AE nor EE have any role to verify it further. This method is against Codal provision. It is requested to incorporate execution of supplementary agreement in case of payment of extra item.	Since, Para 182(b) JPWD provides for payment of extra items through Supplementary Agreement and there may be more than one supplementary Agreement in some cases. C-DAC representative was requested to incorporate necessary fields in consultation with Shri Avinash Kumar, Sr. DAO and Shri Anup Kr Lal, DAO-1. Action to be taken by C-DAC in this regard.
7.	Proper signing option for Assistant Engineer in Part III of RA bill. (point no. 12/ 18.01.2018)	Provision for signature of AE in part III of RA bill has been made but not as per required sequence. It should be left to right as Contractor/JE/AE/EE.	It was assured by the C-DAC representative to maintain position of signature in proper sequence in the RA bill form as per PWD hierarchical position.
8.	Generation of quarterly Reconciliation statement through WAMIS and Generation of statement of Operation/Non-operation of Bank Account details through WAMIS (Point No.13/18.01.2018).	Provision of automatic generation of Quarterly Reconciliation statement based on submitted Monthly Accounts should be made. Statement regarding operation/non-operation of Bank Account in division is required to be generated through WAMIS so that fully WAMIS generated accounts can be submitted to AGO.	C-DAC representative informed that the work was under progress.
9.	Rectification in Form 98 revised Monthly Accounts (Point No.14/18.01.2018).	From the Payment side of Monthly Accounts in form 98, Narration of 'Public works cheque' may be omitted from 8782 PW remittance head.	C-DAC representative agreed to rectify the wrong nomenclature present in the payment side of Form 98.
10.	Form 65 doesn't fulfil basic purpose of Division.(Arranging of all work related to one department or a scheme in a sequence)(Point No.16/18.01.2018).	At present, deposit works are not arranged in proper way in form 65. If provision is made to club or arrange them in a sequence i.e., all works related to a particular department or a scheme at a place in form 65, it would give proper picture of expenditure of all works being undertaken on behalf of one particular department or a particular scheme.	It was agreed to make such provision in Form 65 so that works related to a department or a scheme should be displayed at a place. Provision of sorting the name of work as per required criteria like chronology, Department wise allotment received, alphabetically, etc., may be made. C-DAC to take up the issue.
11.	Generation of JTC Form-60 through WAMIS (Point No.17/18.01.2018).	Allotment and deduction details slip in JTC form-60 along with Contractor's payment bill/cheques is presented in treasury for final payment of contractor. If this form is generated through WAMIS on the basis of 8(b) Memo booked under Part IV of a RA bill , we would be relieved of preparing it manually.	C-DAC representative agreed to incorporate Allotment and Deduction details slip form in WAMIS.

12.	Inadequate basic infrastructure at Division level (Point No.19/18.01.2018).	In many divisions, proper infrastructure facility isn't available. Lack of computer, laptop and data connection at grass root level causes much difficulty in working under WAMIS.	The matter relates to the State Government. The Divisional Officer (Executive Engineer) may take up the issue with their respective departments.
13.	Allotment of a single work in multiple budget heads (Point No.21/18.01.2018).	Sometimes allotment for a single work is granted in multiple budget heads. In the present system, for each allotment head different proposal of works need to be created. All these proposal of works under single agreement are reflected separately in form-64. Some solution may be evolved such that expenditure made under single agreement may be reflected together in form-64.	It was decided to make provisions under WAMIS Software for booking/ mapping of allotment pertaining to a single work in multiple Budget Head of Government of Jharkhand, so that redundancy (repetition of work and their fictitious number) may be avoided. C-DAC to take action in this regard.
14.	Exporting Data in EXCEL Format (Point No.23/18.01.2018).	Some data such as List of Cheques Drawn, List of Challans, and list of recoveries need to be reconciled for some purposes. It would be of great help if these data are exported in Excel Format too. Therefore in addition to the PDF format, there should be option to retrieve data in EXCEL Format also.	It was informed by C-DAC representative that quarterly data for reconciliation will be made available in due course in Excel format.
15.	Incomplete bill details in DAO login (Point No.4/17.04.2018)..	Presently, only those items are displayed under DAO login for which measurement are recorded by the JE in the current RA bill. However, in some cases, it becomes necessary to reduce previously executed quantity also. Hence, all items including previously executed items should also be displayed in the current RA bill.	It was decided that DAO would make his/her observation in the Remarks box provided in each bill. Space for writing remarks will be increased to 500 characters.
16.	Cancellation of Cheque issued in respect of Temp Advance (Point No.5/17.04.2018).	There is no provision for cancellation a cheque issued in f/o an Assistant Engineer in lieu of temporary Advance. Hence, provision should be made.	Provision for cancellation of cheque in respect of Temp Advance to Assistant Engineer will be checked and incorporated in WAMIS Software by C-DAC representative in consultation with Shri Lok Narayan Ram, Sr. DAO.
17.	Provision of no transaction tab in WAMIS (Point No.7/17.04.2018).	In the meeting held on 17.04.2018 it was raised that Executive Engineer could directly finalise and submit Monthly Accounts to AG without routing it through DAO login in case of happening of NIL transaction in a particular month.	It was assured by the C-DAC representative that they would make provision of routing of NIL Accounts also through DAO login.
18.	Discrepancy in Incomplete capital work statement (Point No.8/17.04.2018).	Even after closure and submission of March, 2018 accounts, expenditure of March, 2018	It was assured by the C-DAC representative to address the problem of non-inclusion of

		month was not added in list of incomplete capital works. Again this statement includes all works pertaining to Revenue expenditure head (Repair work) also. Both issues need rectification.	Work related to current month and inclusion of Revenue expenditure work in Capital Work statement.
19.	Main work and split work (Point No.9/17.04.2018)..	In the Main work and split work concept, there are two basic problems. First, under deposit work (8443 Part III), Gross Allotment is received initially is kept under single proposal of work which has to be sub divided (split) into a number of works at later stage of execution of work. All these sub divided works (Split work) may fall into the jurisdictions of different Sub-divisions and Sections. WAMIS doesn't allow selection of different sub-division and section in the case of split work. Secondly, entire expenditure (including expenditure made on split work) is shown in the main work only. Hence, We can't extract work-wise expenditure report. Provisions should be made for selection sub-division and section in case of split works also. In the expenditure report under Form 65, both main and split work should be displayed.	Sub-work under a single work may be created in WAMIS to resolve the issue.
20.	Rectification in First and final Bill format (Point No.11/17.04.2018).	Signature box for DAO has been created on 1st page of first and final bill instead of actual position at Memorandum of Payment of Part II of bill.	It was assured by the C-DAC representative that the position of Signature box would be placed just below Memorandum of Payment.
21.	HR payment: Work charged staff (Point No.13/17.04.2018).	In some Divisions of Drinking Water & Sanitation Department and Rural Works Department, Work charged staffs whose salary payments are being disbursed by Cheques through HR payments. GPF and Group Insurance are deducted from their bills. However, HR payment provides option for recovery of Income Tax (TDS) only. Hence, fields for deduction items viz. GPF (8009) and Employees' Group Insurance (8011) in HR payment mode may also be created.	The issue is related to KUBER software. Hence, this may be taken up with NIC State Unit/PMU.
22.	Selection of Refundable/Non-refundable should be left at Division end (Point No.14/17.04.2018).	In the present WAMIS application, many recovery items are wrongly classified as either Refundable or Non-refundable. Once a recovery	A meeting was held on 30.11.2018 in the chamber of Joint Secretary, Finance Department to find out a solution to the above problem. The meeting was also

	<p>item is selected as refundable or non-refundable, it can't be changed afterwards.</p> <p>Time extension is indicated as Non-refundable in the drop-down list under 8(b) of Bill recovery section. After booking a recovery under Time extension, booked amount is transferred to BY CREDIT of KUBER treasury bill. If a recovery item is classified under 'BY CREDIT' in the treasury bill, it can't be refunded in future.</p> <p>Hence, it should be left to Division end to make an item refundable or Non-refundable.</p>	<p>attended by the representative of NIC and Pr.AG (A&E) office. It was decided in the meeting that the concerned Executive Engineer will prepare the bill for refund of LD amount after the EOT is sanctioned and send it to treasury. Based on the TV no. date, if there is any mistake in the computer generated bill, then treasury officer shall record the objection and send it back to the EE who will forward it to the Pr.AG office through AG interface. The Pr.AG office, after verification of TV No. and date from the monthly accounts shall return it back to EE. The EE, thereafter send it to the treasury.</p> <p>A request letter has already been sent to Government to provided interface in Pr.AG offices as decided in the said meeting.</p>
<p>23.</p>	<p>Search option in selection of Deposit Parties in Drop-down menu of Deposit work receipt under 8443 Part III(Point No.15/17.04.2018)..</p>	<p>Present drop-down option is based on state level. Whatsoever items are entered anywhere else is reflected in the drop-down menu of Deposit division. It becomes tough to search a Deposit party from a long list (most of items in drop-down list are irrelevant for a division). Search /filter option may be created to make selection of a deposit party easy.</p> <p>Further it is important to incorporate Form-51 and Revised Form-51 in WAMIS. Provision for generation of Form-51 can simply be made through data of Form-77 (Dr and Cr) available in WAMIS after preparation of Monthly Accounts. While data for Revised Form-51 can be retrieved from KUBER Treasury application to make it available in WAMIS.</p>


 5/2/19
 Sr. AO/WM