

OFFICE OF THE EXECUTIVE ENGINEER

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Letter no..... date

From,
Executive Engineer
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To,
The Deputy Accountant General (Works & Forest),
O/o Accountant General (A&E), Jharkhand, Ranchi.
Doranda, Ranchi (Jharkhand) – 834002.

Subject:- Regarding submission of membership subscription Bank Draft of the Jharkhand Divisional Accounts Officers / Divisional Accountants Association”.

Respected Sir,

Please find enclosed herewith a Bank Draft worth Rs. 600 /- (Six hundred) only bearing serial no. Dated: being the annual contribution towards membership of the Jharkhand DAO/DA Association for the year (s)of Shri DA/DAO-II/DAO-I/Sr. DAO of this division. This is for your kind information and needful action.

Enclosure: - As stated above.

Yours faithfully,

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Received a Bank Draft for Rs 600 /- (Rupees. Six hundred) only bearing serial no..... Dated..... being the annual contribution towards membership of the Jharkhand DAO/DA Association for the year (s)of Shri..... DA/DAO-II/DAO-I/Sr. DAO ofDivision vide letter No. . . . Dated: -

Signature of the receiving authority